



## REQUEST FOR QUOTE

QUOTE# : CI 24 B 00674

DATE : 1/9/2024

DUE DATE : 1/12/2024

Please provide a competitive price quote for the listed services below. Contact Kelitia Dickson, Director of Capital Improvements at 901-544-1134 or by email: [kdickson@memphisha.org](mailto:kdickson@memphisha.org)

Deadline for submitting a price quote is Friday, January 12, 2024, by 2:00 pm. Email your quote to Kelitia Dickson, Director of Capital Improvements at [kdickson@memphisha.org](mailto:kdickson@memphisha.org)

The Memphis Housing Authority is looking to retain qualified contractors for on call emergency response during inclement weather and/or other MHA emergencies. The contractor is responsible for any methodology needed to stop any flooding due to burst pipes and is also responsible for repairing any resulting damages. The contractor shall follow all Local, State, and Federal regulations for a turnkey project. MHA recommends, that all potential bidders visit the job site to assess the existing condition and provide a cost per the attached quote form. MHA reserves the right to award this project in its entirety, partially, or not at all.

### General Requirements:

- Active licenses and surety bonds.
- The Contractor shall provide all the necessary permits, insurance, materials, supplies, labor, equipment, and supervision for a turnkey project. The selected contractor performing the scope of work listed below shall be licensed as required by the State of Tennessee. Scheduled work hours shall be from 8am – 4:30pm, Monday through Friday. All bidders shall visit the site to gain familiarity of the site.
- The contractor shall be on-call and able to respond within 1 hour of notification of an MHA emergency.
- The contractor shall perform all required repairs necessary to stop any flooding due to burst pipes. (All repairs are to be brought to the attention of the Project Manager before repairs are made.)
- The contractor shall be responsible for removing all debris after responding to emergency calls and ensuring a safe environment for the workers and the residents.

## **Project Execution**

1. Notice to proceed shall be issued upon MHA acceptance of quote form.
2. Goods and services applied prior to MHA approval will be performed at the Contractor's risk. The cost to remove and apply the specified item(s) or approved substitute(s) shall not result in an additional cost to MHA.
3. The Contractor is required to notify the project manager immediately when a service interruption is necessary to make an emergency repair.

## **Wage Rates**

Wage rates paid to employees shall be based on and not less than the latest Non-Routine Maintenance wage rates.

## **Insurance**

The Contractor shall provide and maintain adequate worker's compensation and comprehensive general liability insurance coverage for the complete period of the contract. The minimum Comprehensive General Liability coverage for this project is One Million Dollars and Zero Cents [\$1,000,000.00]

## **Allowances**

No allowances are included with this contract.

## **Payment**

Upon approval of work, the Contractor shall submit one payment application for this work.

## **Site Visits**

Site visits can be scheduled with Kelitia Dickson via email at [kdickson@memphisha.org](mailto:kdickson@memphisha.org) or by phone at (901) 544-1134 (office) or (901) 337-2231.

## **Questions**

Any prospective bidder desiring an explanation or interpretation of the solicitation, scope of work, etc. must request it in writing to Kelitia Dickson, Director of Capital Improvements via email to [kdickson@memphisha.org](mailto:kdickson@memphisha.org) no later than 12 noon CST, Friday, January 12, 2024.

## **Quotes**

A firm fixed price must be provided. The bidder is asked to provide a quote relating to the requirements outlined in this document. Quotes can be emailed to Kelitia Dickson at [kdickson@memphisha.org](mailto:kdickson@memphisha.org).

All quotes shall be submitted on the Quote Form provided no later than 2:00 p.m. CST, Friday, January 12, 2024. Reference attachments for the Quote Form.

## **Addenda Items**

All changes to the work scope will be posted on the MHA website: [memphisha.org](http://memphisha.org) and sent to all plan's holders. Search under the RFP/RFQ link.

**NOTICE TO PROCEED**

The undersigned agrees to commence actual work on the site with an adequate force & equipment at the time of issuance of the “Notice to Proceed.”

**CONSTRUCTION TIME**

The undersigned agrees to complete all work described by the aforementioned “Contract Documents” for a duration of one (1) year of the date of the contract.

# MEMPHIS HOUSING AUTHORITY

## SOLICITATION CI 24 B 00674 - MHA EMERGENCY RESPONSE CONTRACTORS

### QUOTE FORM

ITEM #	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL PER ITEM
<b>MEMPHIS HOUSING AUTHORITY EMERGENCY RESPONSE</b>					
1	Mobilization - Service Fee	EA	5		\$ _____
2	Removal of Drywall	SF	750		\$ _____
3	Removal of CMU Wall	SF	200		\$ _____
4	Disconnect and Remove Water Heater	EA	25		\$ _____
5	Replace Hose Bib	EA	25		\$ _____
6	Repair of Water Lines - Copper	LF	100		\$ _____
7	Repair of Water Lines - PVC	LF	100		\$ _____
8	Repair of Water Lines - Galvanized	LF	100		\$ _____
9	Repair of Cast Iron Piping	LF	100		\$ _____
10	Replace Damaged Angle Stops	EA	50		\$ _____
11	Replace Damaged Quarter Turn Exterior Valves	EA	15		\$ _____
12	Replace Damaged Quarter Turn Interior Valves	EA	15		\$ _____

QUOTE GRAND TOTAL \_\_\_\_\_

All costs are inclusive of supervision, labor, materials, containment, equipment, supplies, insurance, overhead, general conditions, profit, direct and indirect costs for a turnkey project as indicated above.

COMPANY NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

Maintenance Wage Rate Determination	U.S. Department of Housing and Urban Development Office of Labor Relations		HUD FORM 52158 (04/2005)
Agency Name:  <b>MEMPHIS HOUSING AUTHORITY</b>	LR 2000 Agency ID No: <b>TN055A</b>	Wage Decision Type: <input type="checkbox"/> Routine Maintenance <input checked="" type="checkbox"/> Nonroutine Maintenance	
	Effective Date: <b>JULY 01, 2018</b>	Expiration Date: <b>JUNE 30, 2020</b>	
<p>The following wage rate determination is made pursuant to Section 12(a) of the U.S. Housing Act of 1937, as amended, (public housing agencies), or pursuant to Section 104(b) of the Native American Housing Assistance and Self-determination Act of 1996, as amended, (Indian housing agencies). The agency and its contractors may pay to maintenance laborers and mechanics no less than the wage rate(s) indicated for the type of work they actually perform.</p>			
<b>Alfreida S. Doe</b> <b>Contract Industrial Relations Specialist</b> HUD Labor Relations (Name, Title, Signature)		<b>August 30, 2018</b> Date	
WORK CLASSIFICATION(S)	HOURLY WAGE RATES		
	BASIC WAGE	FRINGE BENEFIT(S) (if any)	
Electrician Carpenter Plumber Laborer (Non-Skilled) Power Equipment Operator (Semi-skilled) Truck Driver (Semi-skilled) Painter (Skilled) Roofer (Semi-skilled) Cement Mason Concrete Finisher Sheet Metal Worker HVAC Duct (Skilled)	23.79 17.00 20.97 10.92 14.60 13.07 15.37 14.60 15.37 15.37 20.02 20.02	<input type="checkbox"/> The agency employee benefit program has been determined by HUD to be acceptable for meeting the prevailing fringe benefit requirements.  (HUD Labor Relations: If applicable, check box and initial below.)  _____ LR Staff Initial	
		<b>FOR HUD USE ONLY</b> <b>LR2000:</b>  <b>Log in: IAM-0022</b> <b>Log out: OAM-105</b>	

<u>CLASSIFICATION (Skilled)</u>	<u>Wage Rate</u>
ELECTRICIAN	\$23.79
CARPENTER	\$17
PLUMBER	\$20.97
<u>LABORERS (non-skilled)</u>	\$10.92
COMMON/GENERAL	
LANDSCAPE	
FLAGGER	
PIPELAYER	
MASON TENDER/BRICK	
ROOF TEAROFF	
<u>POWER EQUIPMENT</u>	
<u>OPERATOR (Semi-Skilled)</u>	\$14.60
BACKHOE/TRACKHOE	
BULLDOZER	
ASPHALT PAVER	
BOBCAT/ROLLER	
ASPHALT	
BOBCAT/SKID	
LOADER	
FORKLIFT	
<u>TRUCK DRIVER (Semi-Skilled)</u>	\$13.07
DUMP TRUCK	
MATERIAL TRUCK	
PICK UP TRUCK	
<u>PAINTER (skilled)</u>	\$15.37
<u>ROOFER (Semi-Skilled)</u>	\$14.60
CEMENT MASON/	\$15.37

(Skilled)	
CONCRETE FINISHER (Skilled)	\$15.37
SHEET METAL WORKER (Skilled)	\$20.02
HVAC DUCT (Skilled)	\$20.02